

# WDC NEW POLICIES AND PROCEDURES FOR SAFE RE-OPENING 2020

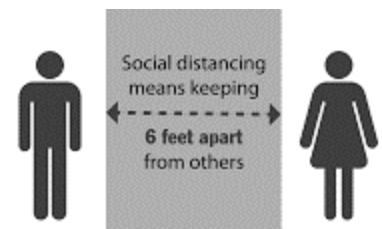
*Please take a minute to read through this email to familiarize yourself and your dancer with our new procedures. We ask that parents of younger students have a conversation with their child prior to their first dance class discussing the rules and expectations regarding social distancing.*

1. All waiting areas are closed; However, young dancers may have one parent remain in the lobby as needed while they are getting comfortable with class. Dancers in 2-3 year old classes will need to have one parent remain in the classroom with them.



2. Parents must conduct their own health assessment of their dancer prior to arriving at WDC. This includes taking temperature and discussing all Covid-19 symptoms. Dancers may not enter the facility if they are exhibiting any symptoms or have been exposed to Covid-19. Symptom checker: <https://mn.gov/covid19/for-minnesotans/if-sick/is-it-covid/index.jsp>

3. Upon entering the building, each staff member will conduct a personal health assessment and input this information in a staff health log.
4. Dancers should not enter the building until their exact class time. They may wait in their car outside upon arrival until their class time.
5. Dancers need to arrive to the studio in dance clothes. There will be no changing allowed in the bathrooms. Dancers are encouraged to wear a cover-up to and from the build as desired. Street shoes and cover up will be taken off in dance room and kept separate from others. Cubbies will not be used, and no dance bags will be allowed. ALL shoes must be labeled with dancer's name or initials.
6. Dancers are required to sanitize their hands upon entering the building. There are sanitizing stations set up in the hallways and all the classrooms.
7. Upon entering the classroom, dancers will be directed to stand 6 feet apart.
8. There will be no contact between dancers at any time and they must maintain their social distancing while in the building.



9. The drinking fountain and the vending machine will be closed until further notice. Dancers are encouraged to bring their own personal water bottle from home.



10. There will be no eating in the studio. Dancers should not bring any food or snacks into the building.

**No eating**

11. There will be a staffed hall monitor to help endorse social distancing during transitions between classes. This staff member will also be sanitizing all high-contact public surfaces the entire time the studio is open to students.

12. The lost and found has been removed. Anything left at the studio at the end of the night will be thrown away.

13. If parents have any questions with which they need staff assistance, they are encouraged to call the studio at (651) 735-9252 or email the studio at [buffy@woodburydance.com](mailto:buffy@woodburydance.com) or [kathy@woodburydance.com](mailto:kathy@woodburydance.com). A clear plexiglass separation has been placed on the counter of the front desk to create a barrier between office staff and any customer who does require in person assistance.

14. Our dance wear boutique will be open; however, only one dancer/family will be allowed in at a time. Parents will be required to try shoes on their own dancer. Our staff will be available to help with determining appropriate sizes.

**Thank you for your continued patience and understanding through all these changes. We appreciate everyone's commitment to safety, and we can't wait to see you in class!**